

NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF SOUTHWEST
AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY

February 23, 2016

7:30 a.m.

4100 Aerospace Parkway NW (CONFERENCE ROOM)
Albuquerque, NM 87120

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of the Agenda*
 - D. Review/Approval of Minutes from January 26, 2016 regular meeting*
 - E. Review/Approval of Minutes from February 4, 2016 special joint meeting*
- II. Closed Session *
 - A. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7).
 - B. Limited personnel matter pursuant to NMSA 1978, Section 10-15-1 (H)(2)
- III. Open Session *
 - A. Discussion/Action on matters discussed in Closed Session*
- IV. Ongoing Business Matters
 - A. Governing Council Member Recruitment
 - B. Governing Council Member Application (discussion/action)*
 - C. Tuition Reimbursement Policy (discussion/action)*
 - D. Travel and Per Diem Policy (discussion/ action)*
 - E. APICS Solutions Security Systems Contract (discussion/action)*
 - F. Head Administrator Evaluation (discussion/action)*
 - G. Aviation Program Update
- V. Administrative Report
 - A. Staff Handbook Revisions/Additions (discussion/action)*
 - B. Petty Cash Policy (discussion/action)*
 - C. Financial Internal Controls
 - D. Fall Survey Parent Comments
 - E. Non-Instructional Job Descriptions & Evaluations
 - F. Testing Calendar and Progress of Seniors (Ms. Carrillo)
- VI. Finance Report
 - A. Business Office Operations Update
 - B. Voucher Approvals (discussion/action)*
 - C. Budget Adjustment Requests (discussion/action)*
- VII. New Business Matters
 - A. Date for next Regular SAMS Academy Governing Council Meeting
 - B. Date for Joint Governing Council Meeting
- VIII. Public Comment
- IX. Announcements
- X. Adjournment*

Note: * Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Christine Herron at (505) 296-7677 or cherron@sslc-nm.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Herron at the phone number or email address above if a summary or other type of accessible format is needed.