

NOTICE AND AGENDA  
SPECIAL MEETING OF THE GOVERNING COUNCIL OF  
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY

November 17, 2016

7:30 a.m.

4100 Aerospace Parkway NW (CONFERENCE ROOM)

Albuquerque, NM 87120

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Adoption of the Agenda\*
  - D. Review/Approval of Minutes from October 20, 2016 Regular Meeting\*
- II. Closed Session \*
  - A. Limited personnel matter pursuant to NMSA 1978, Section 10-15-1(H)(2) or matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7).
- III. Open Session \*
  - A. Discussion/Action on matters discussed in Closed Session
- IV. Ongoing Business Matters
  - A. Governing Council Member Recruitment
  - B. Aviation Program Update
  - C. Aircraft Invitation For Bid
- V. New Business Matters
  - A. PEC Charter Renewal Meeting December 8-9, 2016
  - B. Facility Master Plan Development
  - C. Personnel Records and Files Policy (discussion/approval)\*
  - D. Fundraising Policy (discussion/approval)\*
  - E. Spring Governing Council Meeting Schedule
  - F. HA Evaluation Timeline
- VI. Administrative Report
  - A. IT Report
  - B. Data Team Report
- VII. Finance Report
  - A. Business Office Operations Update
  - B. Voucher Approvals (discussion/approval)\*
  - C. Budget Adjustment Requests (discussion/approval)\*
- VIII. Public Comment
- IX. Announcements
  - A. Date for next Regular SAMS Academy Governing Council Meeting
  - B. Date for Joint Governing Council Meeting
- X. Adjournment\*

Note: \* Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tracy Nelson at (505) 338-867 or [tnelson@samsacademy.com](mailto:tnelson@samsacademy.com) at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Nelson at the phone number or email address above if a summary or other type of accessible format is needed.