



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, August 17, 2017

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson,
LyDawn Blount, and Tiffany Roth (conference call)

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Coreen Carrillo, Ronda Joyce, Joseph Lucero, Carol Helms, Carol Jester, Edward Smith, Ed
Wolfe, Paul Burns, Brian Liebig

PUBLIC

None

These minutes were approved on 8-24-17

By a vote of 4 yes 0 no 1 absent 1 abstained

Larry Kennedy President

Jill Brame Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on August 17, 2017 at 7:31 AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Larry asked for Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, Tiffany Roth (conference call), and LyDawn Blount.

B. Pledge of Allegiance

Larry led the Pledge of Allegiance.

C. Adoption of Agenda

Larry asked for a motion to approve the agenda. Roland made a motion to approve the agenda. Farrah seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/ Approval of Minutes from the July 20, 2017 Regular Meeting

Larry called for a motion to approve the minutes. Roland made a motion to approve the minutes from the July 20, 2017 and Farrah seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Review/ Approval of Minutes from the July 25, 2017 Special Meeting

Larry called for a motion to approve the minutes. Farrah made a motion to approve the minutes from the July 25, 2017 and LyDawn seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. Review/ Approval of Minutes from the July 31, 2017 Special Meeting

Larry called for a motion to approve the minutes. Roland made a motion to approve the minutes from the July 31, 2017 and Farrah seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

G. Review/ Approval of Minutes from the August 4, 2017 Special Meeting

Larry called for a motion to approve the minutes. LyDawn made a motion to approve the minutes from the August 4, 2017 and Farrah seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Closed Session

A. Limited personal matters, interim head administrator contract, head administrator investigation, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7).

Larry made a motion to go into closed session to discuss a Limited Personal Matter, interim head administrator contract, head administrator investigation, pursuant NMSA 1978, Section 10-15-1(H)(2) and matters subject to attorney-client privilege pertaining to threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7). Farrah seconded the motion. Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, Tiffany Roth and LyDawn Blount. The board went into closed session at 7:40a.m.

III. Open Session

Larry moved that SAMS Governing Council move back into Open Session and only matters on the Closed Session agenda were discussed. Farrah seconded the motion. Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, Tiffany Roth and LyDawn Blount. The board resumed open session at 8:54am.

A. Action on matters discussed in Closed Session

Larry asked if there was any action that needed to take place that was discussed in closed session. Farrah responded yes, and made the motion to issue Coreen Carrillo an amended contract that reflects her position as Interim Head Administrator and Principal of SAMS and authorize the board president to sign the amended contract. LyDawn seconded the motion. Larry called for a voice vote, all board members present approved. Next he called for any opposition and upon hearing none, the motion carried unanimously.

IV. Ongoing Business Matters

A. Governing Council Member Recruitment

Larry announced that there are a couple of interested applicants.

B. Aviation Program Update

Paul Burns was introduced as the new Aviation Program Director. Paul feels confident that he can help the students in the program. He feels the aviation program is a mess and that students and parents are disappointed. His first goal for the program is that nobody gets hurt and nothing gets broke – safety is paramount. His second goal is that students in the program graduate with UP TO 40 hours of quality flight time. This is the minimum time to qualify for a license. Starting in the spring of the junior year (3 semesters), students will fly once a week in a plane or in the simulator. He will be meeting with students and parents at an aviation program open house and hopes to clear up concerns with the program.

The airplane status: the Cesna 172 is currently flying and all is well. The Diamond is down for a cracked engine mount until the end of September. There is also an Air Worthiness Directedness by the end of August 2018. It has several issues that need to be fixed and needs to go somewhere else to be fixed. In his opinion, purchasing the Diamond was a mistake. It is uncommon for an aviation program to have two planes that are different and not good for students to be going back and forth between the two. Paul would like to get rid of the Diamond airplane. He lists a couple options with the plane. 1. Sell it and do nothing and accept consequences of limping along with one plane. 2. Sell it and then buy or lease another Cesna 172. He understands it will take some time get to the next step.

He believes that this program could grow and so staffing could be an issue. He will direct the program and oversee the instruction. He cannot be the primary flight instructor and have the program be a success. He would like to set up a Aviation Protocols for any incidents that happen. Paul is also looking into liability concerns with a lawyer.

Larry agrees that is not possible or logical to promise students they are guaranteed a pilot's license. Roland would like Paul to update the school webpage with the aviation program information. At the moment it implies students can leave with a pilot's license. Paul would like to make a mission statement for the aviation program.

Ed Wolfe spoke and will be working with Paul to make a curriculum, a syllabus, and something concrete for the students to follow.

Larry asked Paul to put together a plan to get rid of the Diamond airplane to show to the board.

C. Parent Member for Audit Committee

Farah reminded Coreen that there is a parent that is interested in joining the Audit Committee. Coreen will be contacting that parent.

V. New Business Matters

A. Governing Council Member

Larry introduced Edward Lee Smith as a potential member of the governing council. Larry recommended and made a motion that Ed Smith joins governing council. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. Welcome, Ed, to the board.

Farah reminded Ed that he needs to do some training with the NMCCS before he is able to vote.

B. FTE Changes with Employees

Coreen requests to table FTE changes as there are none. Larry asks for a motion to table the FTE changes. Roland made a motion to table the FTE change. Farrah seconded the motion. Larry calls for a voice vote, all present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

C. Salary Schedule Change

Coreen requests to table Salary Schedule Chnages as there are none. Larry asks for a motion to table the Salary Schedule changes. Roland made a motion to table the FTE change. Farrah seconded the motion. Larry calls for a voice vote, all present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

D. Tuition Reimbursement Policy

Ronda directs everyone to the handout given at the beginning of the meeting. She noted that Kirk had designated \$8000 to Tuition Reimbursement and then nothing had been voted on by the board. She also changed the dates in which the applications are due to better accommodate the teachers asking. Larry asks for a motion to approve the Tuition Reimbursement Policy. Farrah made a motion to approve the Tuition Reimbursement Policy. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

E. NMCCS Membership

Ronda reported that is about \$3200 a year to be a member. You do not have to be a member to attend the trainings. She recommended to not become a member of the NMCCS and attend as many free trainings as possible.

Larry called for a motion to decline membership to the NMCCS. Farrah made a motion to decline membership to the NMCCS. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

F. NMSBA Membership

Ronda reported that is about \$1350 a year to be a member. Larry said they don't usually do trainings for the board. She recommended to not become a member of the NMSBA. Larry called for a motion to decline membership to the NMSBA. Roland made a motion to decline membership to the NMSBA. Farrah seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

VI. Administrative Report

A. IT Report

Carol said that the new server is working well and everything with the computers seem to be running smoothly.

B. Data Team Report

Coreen said the data we have are the PARCC-SBA reports. The reports compare SAMS to APS and the State. The second report showed how all SAMS students scored.

C. Back-to-School/ Registration Update

Coreen announced that there is a Back to school night on September 7, 2017

D. PARCC-SBA Update/ Intervention Program

The support lab will be using a program that guarantees student scores will go up.

E. Principals Pursuing Excellence Program (PPE)

Coreen said she was accepted into this program and will meet three times a year for two years. This is also part of Coreen's plan to improve scores.

VII. Finance Report

A. Business Office Operations Update

The finance committee met on Wednesday, August 16th. Joseph reported that SAMS brought in 7.4218% of the budget. The expenditures are 70.7499% of the budget. Expenditures exceeded Revenue by \$59,878.77. The Reconciled Cash Balance was \$829,124.58. Outstanding items totaled \$135,346.90. The school is waiting for rewards from Capital Outlay.

B. Voucher Approvals

Larry recommended the check register for approval and called for a motion. Farrah made a motion to approve the check register. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

C. Budget Adjustment Requests

No BARS to approve.

VIII. Public Comment

No public comment.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

Because the finance committee will no longer meet at Southwest Secondary, Larry proposes that the finance committee meet at SAMS at 7:30am before the regular meeting. Next meeting, September 21st, will be a special meeting to bring up the Open Meetings Act to revise the regular meeting time to 8:30am.

B. Parent Night – Beans and Jeans – September 7, 2017

X. Adjournment

Larry called for a motion to adjourn. Tiffany made a motion to adjourn. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. LyDawn had stepped out of the meeting during this vote.

The Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy adjourned on August 17, 2017 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 10:12am.