



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, November 16, 2017

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson,
LyDawn Blount, and Ed Smith

BOARD MEMBERS ABSENT

Tiffany Roth

ALSO IN ATTENDANCE

Coreen Carrillo, Ronda Joyce, Sean Fry, Jason Burnette

PUBLIC

None

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on November 16, 2017 at 8:34 AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Larry asked for Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, LyDawn Blount, and Farrah Nickerson. Tiffany Roth was absent.

B. Pledge of Allegiance

Larry led the Pledge of Allegiance.

C. Adoption of Agenda

Larry noted that some of the items on the agenda are being checked by the lawyer. Items A – E under New Business Matters will be tabled until the next regular meeting. Larry asked for a motion to approve the amended agenda. Roland made a motion to approve the amended agenda. Farrah seconded the motion. Larry called for a voice vote to approve the amended agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/ Approval of Minutes from the October 19, 2017 Special Meeting

Larry called for a motion to approve the minutes. LyDawn made a motion to approve the minutes from the October 19, 2017 and Farrah seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Review/ Approval of Minutes from the October 26, 2017 Special Meeting

Larry called for a motion to approve the minutes. Farrah made a motion to approve the minutes from the October 26, 2017 and LyDawn seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Closed Session

A. Limited personal matters, interim head administrator contract, head administrator investigation, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7).

Larry made a motion to go into closed session to discuss a Limited Personal Matter, interim head administrator contract, head administrator investigation, pursuant NMSA 1978, Section 10-15-1(H)(2) and matters subject to attorney-client privilege pertaining to threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7). Farrah seconded the motion. Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, LyDawn Blount, and Farrah Nickerson.

The board went into closed session at 8:38 a.m.

III. Open Session

Larry moved that SAMS Governing Council move back into Open Session and only matters on the Closed Session agenda were discussed. Ed seconded the motion. Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, LyDawn Blount, and Farrah Nickerson.

The board resumed open session at 9:17 am.

A. Action on matters discussed in Closed Session

IV. Ongoing Business Matters

A. Aviation Program Update

Paul was absent, so Coreen read through some notes that he left. Ursula received her teaching license from the state and has now begun flying with the students. Paul attended the AOPA conference recently and was introduced to a four-year aviation curriculum he would like to bring to SAMS. The Diamond is ready and will be checked over Thanksgiving Break and then be ready to fly. Coreen and Paul met with CNM and they would like to partner with SAMS in dual-credit with aviation, specifically the maintenance program. We are still waiting to hear from American Airlines on the video the students made and submitted for grant money.

V. New Business Matters

F. Inventory Disposal

Ronda asked to dispose of the couches and sectionals in the student lounge. They are worn and damaged and will be replaced. Larry asked if there was motion to accept Inventory Disposal 01-2018. Roland made a motion to accept the Inventory Disposal 01-2018. Farrah seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Administrative Report

A. Principal's Report

Coreen presented the District Report Card in which SAMS received a "B." It is similar to the school report card, as SAMS is the only school in the district, it just breaks down the information further. She talked about the leadership team and how proud she is of the work the team is doing. They have implemented a course completion form and petition extension form for the main lab. Coreen reported that there is a new Special Education teacher, Charles Ellis. Richard Romero and Sue Griffith, the school lobbyists, visited Coreen earlier in the week and are really happy with what they see happening at the school. Seniors are taking retakes in PARCC, SBA, and EoCs. SAMS will be having a Winter Dance in January.

VII. Finance Report

A. Business Office Operations Update

The finance committee met before the regular board meeting. Sean reported that the SAMS audit is complete and the business office has had their exit review. The results are kept confidential until the state releases the results, usually about February or March.

Bank Activity:

Revenue exceed Expenditures by \$16,029.48

Reconciled Cash Balance \$650,523.66

Outstanding items total \$18,583.60 – Oldest September 29, 2017

B. Voucher Approvals

Larry recommended the check register for approval and called for a motion. Farrah made a motion to approve the check register. LyDawn seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Permanent Cash Transfer

The business office requested a permanent cash transfer to move money from 11000 to 31200 in the amount of \$81,576.65. They need board approval before it is sent to the PED. Farrah made a motion to approve the cash transfer. Ed seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Budget Adjustment Requests

No BARS.

VIII. Public Comment

No public comment.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

Because the finance committee will no longer meet at Southwest Secondary, Larry proposes that the finance committee meet at SAMS at 7:30am before the regular meeting. Next meeting, September 21st, will be a special meeting to bring up the Open Meetings Act to revise the regular meeting time to 8:30am.

X. Adjournment

Larry called for a motion to adjourn. LyDawn made a motion to adjourn. Farrah seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. The Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy adjourned on November 16, 2017 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 10:04am.