



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, January 18, 2018

4100 Aerospace Parkway NW
Albuquerque, NM 87120

BOARD MEMBERS PRESENT

Larry Kennedy, LyDawn Blount, Roland Dewing, Farrah Nickerson, Ed Smith, Tiffany Roth

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Coreen Carrillo, Ronda Joyce, Sean Fry, Paul Burns, Kenneth Lairsey

PUBLIC

None

These minutes were approved on 2-15-18

By a vote of 5 yes 0 no 1 absent 0 abstained

Larry Kennedy _____ President

Jill Brame _____ Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 18, 2018 at 8:31 AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Roll was called. Larry Kennedy, LyDawn Blount, Roland Dewing, Farrah Nickerson, and Ed Smith were all present. Tiffany Roth will be arriving late.

B. Pledge of Allegiance

Larry led the Pledge of Allegiance.

C. Adoption of Agenda

Larry asked for a motion to approve the agenda. Roland made a motion to approve the agenda. Farrah seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. Tiffany Roth was absent for this vote.

D. Review/ Approval of Minutes from the December 14, 2017 Special Meeting

Larry called for a motion to approve the minutes. Farrah made a motion to approve the minutes from the December 14, 2017 and LyDawn seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. Tiffany Roth was absent for this vote.

E. Review/ Approval of Minutes from the January 4, 2018 Special Meeting

Larry called for a motion to approve the minutes. Farrah made a motion to approve the minutes from the January 4, 2018 and Roland seconded the motion. Larry called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. Ed abstained from the vote, as he missed the January 4 meeting. Tiffany Roth was absent for this vote.

II. Closed Session

A. Limited personal matters, head administrator contract, head administrator investigation, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7).

Larry said there was no need for a closed session

III. Open Session

A. Action on matters discussed in Closed Session

No closed session.

Tiffany arrived to the meeting.

IV. Ongoing Business Matters

A. Aviation Program Update

Program: Developed a 4-year plan, aviation program will start in 10th grade, established flight leaders in each grade

Staffing: Hope to add instructor next school year.

Airplanes: C-172 is flying consistently. DA-40 had 2 discrepancies to be repaired, Airworthiness Directive must be completed by August 18', most work will be done at Arapahoe Aero in Denver

Ground and Flight Courses: 19 students assigned to take FAA written exam, 5 seniors and 13 juniors, approximately 80 hours flown since August,

CNM: Continuing to investigate partnership with CNM Aviation Maintenance Program.

ENMU-R: Meeting with staff on Friday

Aviation Day: At the state capital on February 8, 2018. Space on the floor reserved for SAMS Academy. Larry suggested that Paul look into having our students speak to the members of the house and senate.

V. New Business Matters

A. Assistant Principal Salary Schedule*

Coreen introduced Kenneth Lairsey, the new assistant principal. With the new position of an assistant principal, the school needed a salary schedule. Ronda presented the salary schedule. Larry called for a motion to approve the assistant principal salary schedule. Ed made a motion to approve the assistant principal salary schedule. Farrah seconded the motion. Larry called for a voice vote, all present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Chief Procurement Officer Designation*

Sean said that we have a Chief Procurement Officer registered with the PED working for SAMS Academy, Ronda; however, the board needs to officially name a CPO of the school. Larry called for a motion to name Ronda the Chief Procurement Officer. Tiffany made a motion to approve Ronda Joyce as the CPO. LyDawn seconded the motion. Larry called for a voice vote, all present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Administrative Report

A. Principal's Report

Coreen handed out an updated staff flow chart with addition of the assistant principal. The second semester is off to a good start and STAR testing was administered to the students. Coreen gave the board members school results of the testing. The Winter Ball for the students is January 27. Coreen told the board that she will be attending Aviation Day in Santa Fe on February 8 with Paul and a few students. Coreen will be attending a Principals Pursuing Excellence Program on January 23-24. There is a PED visit on May 1. Graduation is May 17th at 10A. The PED visitor, Karen Woerner, from the January 4th special board meeting gave us a good review.

VII. Finance Report

A. Business Office Operations Update

The finance committee met prior to the board meeting.

Bank Activity:

- Revenues exceeded expenditures by \$120,395.74
- Revenues are 45.72% of budget

B. Voucher Approvals*

Larry recommended the check register for approval and called for a motion. Farrah made a motion to approve the check register. Tiffany seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

Sean told the board that there were two BARS.

1. 0014-T: Adjust Budget Authority based on revised FY18 expenditure plan. LyDawn made a motion to approve BAR 0014-T. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.
2. 0015-M: Correct authority to realign with Admin staffing plan SDF. Farrah made a motion to approve BAR 0015-M. Ed seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Public Comment

No public comment.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next Regular SAMS Academy Governing Council meeting will be Thursday, February 15th at 8:30 A.M.

X. Adjournment

Larry called for a motion to adjourn. LyDawn made a motion to adjourn. Farrah seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy adjourned on January 18, 2018 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 9:53 A.M.