



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, August 16, 2018

4100 Aerospace Parkway NW
Albuquerque, NM 87120
Conference Room

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Ed Smith, Farrah Nickerson, LyDawn Blount

BOARD MEMBERS ABSENT

Tiffany Roth

ALSO IN ATTENDANCE

Coreen Carrillo, Nathan Hardin, Ronda Joyce, Justine Vigil

PUBLIC

Matthew Boatman

These minutes were approved on 9-20-18

By a vote of 6 yes 0 no 0 absent 0 abstained

Larry Kennedy President

Jill Brame Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on August 16, 2018 at 8:31 AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, Farrah Nickerson and LyDawn Blount. Tiffany Roth was absent.

B. Pledge of Allegiance

Larry led the Pledge of Allegiance.

C. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. LyDawn seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/Approval of Minutes from July 19, 2018*

Larry asked for a motion to approve the Minutes from the July 19th regular meeting. Farrah made a motion to approve the minutes. LyDawn seconded the motion. Larry called for a voice vote to approve the minutes from the July 19 meeting, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Closed Session

A. Limited personnel matters, employee discharge, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant pursuant to NMSA 1978, 10-15-1(H)(7).

Larry said there was no need for a closed session.

III. Open Session

A. Action on matters discussed in Closed Session

No Closed session

IV. Ongoing Business Matters

A. Aviation Program Update

Coreen introduced Nathan Hardin, new aviation coordinator to SAMS Academy. Nathan told the Governing Council about his family and background. Nathan said that the Diamond airplane is still in Denver and should be back with in the next couple of weeks. The C-172 is in for the 100-hour inspection. Currently 10 students are flying and Nathan anticipates a few solo flights this year and maybe a couple students graduating with their private pilot's license. The ground school currently has 18 students. Roland asked about using the AOPA curriculum. Nathan responded that he has looked at, but doesn't have enough experience with it yet. He will be attending the AOPA symposium this fall and will find out more information about the curriculum.

V. New Business Matters

A. PSCOC School Security Projects Funding 2018 – 2019 Application*

Ronda reported that a representative from the PSCOC has visited the school to check the safety of the school. Larry signed the application on July 24th as the application was due on July 27th. Larry called for a motion to approve the application. Roland made a motion to approve the application. Ed seconded the motion. Larry called for a voice vote to approve PSCOC application, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Clifton Larson Allen Audit Contract*

Ronda and Justine explained that the financial audit started yesterday (8/15/18) by the firm Clifton Larson Allen. Audit firms are rotated every three years and chosen by the PED. The board must sign the contract for Clifton Larson Allen Audit Firm. Larry called for a motion. Ed made a motion to approve the Clifton Larson Allen contract. Farrah seconded the motion. Larry called for a voice vote to approve the contract for Clifton Larson Allen, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Clifton Larson Allen Related Party Affidavit*

Ronda explained that all board members, principals, and business managers can not have any connections to people receiving funds from the school. This affidavit states there are no conflicts. All board members need to sign this affidavit. Larry called for a motion. Farrah made a motion to accept the Clifton Larson Allen related party affidavit. Ed seconded the motion. Larry called for a voice vote to approve the affidavit, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Audit Committee Membership and Update

As stated before, the financial audit began Wednesday (8/15/18). There was an entrance meeting to meet the audit firm. Larry informed the board that Scott Peck, a CPA, has joined the Audit committee. Parent, Joe Nickerson, also is on the committee. The two board members on the committee are Larry Kennedy and LyDawn Blount.

E. Title IV Application*

The Title IV application was recently due. This gets funds for academic enrichment. It is a supplement grant. Ronda believed that there was need for board approval and signature, but it actually didn't need any signature from the board.

F. NMCCS and NMSBA Membership*

The board was asked if they wanted to become members of NMCCS or NMSBA. We do use lobbyists that advocate for SAMS. The cost is \$3200 and \$1350 respectively for the memberships. Larry called for a motion. Farrah made a motion not to become members of NMCCS and NMSBA. Ed seconded the motion. Larry called for a voice vote to not become members, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

G. Compliance with Title IX

Ronda informed the board that she and Jonathan Garcia, athletic director, are working on Title IX compliance report. This report ensures that athletics at SAMS are in compliance with equal opportunity for boys and girls.

VI. Administrative Update

Coreen gave the following updates and information.

A. Enrollment

The current enrollment for SAMS Academy is 274. Ninety-five students are new to the school.

B. Registration/ New Student Orientation

Registration began August 1st and teachers met with their sponsor students and parents. On August 9th, students new to the school came for a full day of orientation.

C. Renewal Update

Coreen is working on the renewal application and it will be ready for the board to sign at the next board meeting.

D. Renewal Site Visit/ October 4, 2018

The state will be at SAMS on October 4th for the site visit, part of the renewal process. Board members are asked to be at the school at 10:30 AM to be interviewed by the state. An exit interview will be held from 4 – 5 PM and all board members are invited.

VII. Finance Report

A. Business Office Operation Update

Justine reported that there hasn't been much activity in the expenditures report. The finance committee met before the board meeting. The financial audit is August 15 – 16, 2018. Justine will present maintenance BARs quarterly.

B. Voucher Approvals*

The finance committee met before the council meeting and requested Ronda give short descriptions on items in the check register. The committee suggested the Voucher/ Check register be approved. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Ed seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

1. BAR 18-19-0003-IB:

Larry called for a motion to approve BAR 0003-IB. Farrah made a motion to approve BAR 0003-IB. LyDawn seconded the motion. Larry called for a voice vote to approve BAR 0003-IB, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Public Comment

Matthew Boatman, father of three SAMS students, is interested in joining the board and wanted to see what goes on at a meeting. He introduced himself and his background. Larry welcomed him and thanked him for joining the meeting.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be September 20, 2018 at 8:30AM in the conference room.

X. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on August 16, 2018 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 9:37AM.